



Approved by PTBC 01.17.2023

Allen Reedy

TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING

Date: January 3, 2023

Time: 7:00PM

Location: Each of the Committee Members and the Guests Participated Utilizing the ZOOM Videoconferencing Platform or by Phone Conference

Attendance: Bob Jefferson, , John Maher, Allen Reedy, Brett Lambert, Jim Feeney, Mike Rademacher, Peter Martini, Bill Hayner, Rob Behrent

Absent -

Guests: Josh Sydney, David Steeves, Jeff Alberti

Chairperson Reedy called the meeting to order at 7:00 pm.

TOWN YARD

Mr. Sydney did a photo update of the project showing the following: Building E - maintenance building - drywall 12/20, metal framing 12/21, MEP and FP rough 12/21, rigging hoist install 12/21, enclosure 12/29. Building A/B connector form and footings 12/22, subgrade 12/22. UG drainage install ongoing 12/20, drainage structure install 12/21.

Mr. Sydney also gave the following update: Tank removal soil testing came back clean, building E admin windows frames are being installed, switch gear should be delivered 1/4/23, elevator expected second week of February. Building E completion date is scheduled for 3/15/23 but GC has a 30 day grace period so expected date of completion of Building E is 4/15/23. Retesting of windows in Bldg A will be 1/9/23. Mr Sydney is working on list and finalizing cost for Industrial Parties claim.

Mr. Sydney presented the following invoices:

- UTS Testing- Invoice #103237 - Testing and Inspections services thru 12/8/22- \$9,574.89
- SPM - Invoice #23- SPM OPM services December 2022 - \$29,185.55 and Cannon Design reimbursables \$3,341.80 - Total \$32,527.35

Motion was made by Mr. Jefferson and seconded by Mr. Maher to approve 2 invoices totaling \$42,102.24. Motion passed unanimously on a roll call vote 9-0

Mr. Sydney reviewed the CM contingency log and stated there was \$100,000.00 remaining but if all claims are approved and processed it will be depleted.

Mr. Sydney reviewed the CR log and stated that if we had to commit to all items there would be a \$67,000.00 deficit left in the owner's contingency. Mr. Sydney stated that he was going to look into claims and line items closer and to present more info at next meeting. Discussion held by committee and wanted update at next meeting.

Mr. Sydney reviewed the Budget Summary and stated it was status quo other than tonight's expended cost. He requested to have a meeting with Mr. Maher and any PTBC members to review budget and see if there were line items we may be able to move to contingency. Examples were utility backcharge, temporary housing and FFE budget. Legnthly discussion by committee about each item and possible options moving forward. More to follow.

Mr. Sydney reviewed the Budget Reallocation log and stated only changes were from last change orders.

Mr. Sydney brought up the issue of possibly getting funds or reimbursement from IT for items such as switch gears or IT products. Discussion by committee and Mr. Feeney stated he would start a conversation about funds with endusers but felt it was still early in the project as well as the budget process.

Mr. Sydney wanted to notify the committee that aside from the budget and change order issues that the finish product of the project is high quality.

CENTRAL SCHOOL

No report from Mr Kirby. No changes to project.

Mr. Behrent reported that the noise in the great room has been decreased and that he was still monitoring.

Motion was made by Mr. Maher, seconded by Mr. Hayner to approve the December 20, 2022 minutes as presented. Motion passed on a roll call vote, 9-0

Whereupon a motion was made by Mr. Jefferson seconded by Mr. Maher to adjourn at 7:53 PM and it was unanimously voted.

NEXT MEETING WILL BE JANUARY 17, 2023 7:00pm

Respectfully Submitted,
Robert Jefferson